

Transparency

The Local Government Transparency Code 2015 (the code) came into effect on 1 April 2015. The code is issued by the Secretary of State for Communities and Local Government in exercise of powers under section 2 of the Local Government, Planning and Land Act 1980, and replaces any previous codes issued in relation to authorities in England under those powers.

The code does not replace or supersede the existing framework for access to and re-use of public sector information provided by the:

- Freedom of Information Act 2000 (as amended by the Protection of Freedoms Act 2012)
- Environmental Information Regulations 2004
- Re-use of Public Sector Information Regulations 2005
- Infrastructure for Spatial Information in the European Community regulations 2009
- Sections 25 and 26 of the Local Audit and Accountability Act 2014 which provides rights for persons to inspect a local authority's accounting records and supporting documentation, and to make copies of them.

Queen's Park Community Council complies with the requirements of the code by publishing the information on this website. Hard copies are available on request from the Community Council office.

Full details of the code can be found here [Local Government Transparency Code 2015](#)

Local authorities are required to publish information in the following areas **annually**:

Local Authority Land Social Housing Assets

Queen's Park Community Council does not own any land or social housing assets so has no information to publish.

Grants to Voluntary, Community and Social Enterprise Organisations

Information on Grants made by Queen's Park Community Council is published in the Finance and accounts section of our website.

<https://queensparkcommunitycouncil.gov.uk/document-category/finance-accounts/page/2/>

Organisational Chart

As there is only one employee there is no chart.

Trade Union Facility Time

Queen's Park Community Council does not offer any facility time so has no information to publish.

Parking Account

Parking Spaces

Queen's Park Community Council does not have a parking account or any parking spaces so has no information to publish.

Senior Salaries

Queen's Park Community Council has no staff member whose salary is £50,000 or greater and therefore has no information to publish.

Constitution

Queen's Park Community Council's constitution is made up of the Standing Orders, Financial Regulations and Code of Conduct, which can be found on the following link <https://queensparkcommunitycouncil.gov.uk/document-category/policies-procedures/>

Pay Multiple

The code requires that local authorities must publish the pay multiple on their website, defined as the ratio between the highest paid taxable earnings for the given year (including base salary, variable pay, bonuses, allowances and the cash value of any benefits-in-kind) and the median earnings figure of the whole of the authority's workforce. The measure must:

- Cover all the elements of remuneration that can be valued
- Use the median earnings figure as the denominator, which should be that of all employees of the local authority on a fixed date each year, coinciding with reporting at the end of the financial year
- Exclude changes in pension benefits, which due to their variety and complexity cannot be accurately included in a pay multiple disclosure

Queen's Park Community Council has only one employee so has no pay multiple at 31 March 2024.

Fraud

Queen's Park Community Council has no staff members undertaking fraud investigation work so has no information to publish.

Additionally, the code requires local authorities in England to publish the following information **quarterly**:

Expenditure Exceeding £500

Information on payments exceeding £500 made by Queen's Park Community Council is published in the Finance and accounts section of our website.

<https://queensparkcommunitycouncil.gov.uk/document-category/finance-accounts/page/2/>

Government Procurement Card transactions

Queen's Park Community Council does not have a Government Procurement Card so has no information to publish.

Procurement information

The code requires that local authorities must publish details of every invitation to tender for contracts to provide goods and/or services with a value that exceeds £5,000.

For each invitation, the following details must be published:

- Reference number
- Title
- Description of the goods and/or services sought
- Start, end and review dates
- Local authority department responsible

Queen's Park Community Council has two contracts which exceed £5,00 per year. These are:

- Reference number HCGA
- Supplier Hammersmith Community Gardens Association
- Title Community Gardening
- Description Community Gardening
- Dates March 2017, reviewed annually

- Reference number HLEP
- Supplier Happy Lizzy Event Planning
- Title Events Administration
- Description Events Administration
- Dates March 2019, reviewed annually

Councillor John McArdle
Responsible Financial Officer
17 April 2024