

## QUEEN'S PARK COMMUNITY COUNCIL

Minutes of the Meeting of Council held remotely using Zoom  
on **Wednesday 20 May 2020** commencing at 18:00.

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**Present:** Councillors Gill Fitzhugh (Chair), Leslie Barson, Ryan Dalton, Ray Lancashire, Eartha Pond, Orrel Lawrence, John McArdle, Susanna Rustin, Stella Wilson and Emma Sweeney

**Also present:** Liz Thorpe-Tracey, Communications and Community Development Officer and three members of the public.

### **174-19/20 Apologies for absence –**

None were received.

**175-19/20 Declarations of interest –** Councillor McArdle declared an interest as Proper Officer & RFO. Councillor Pond declared an interest in the Avenues Youth Project

### **176-19/20 Minutes of the meeting held 26 February 2020**

**RESOLVED** THAT The minutes were approved as a correct record to be signed by the Chair at the next physical meeting.

### **177-19/20 Minutes of the Council meetings held on 22 April 2020**

**RESOLVED** THAT The minutes were approved as a correct record to be signed by the Chair at the next physical meeting.

### **178-19/20 HR Committee held on 3 March 2020**

**RESOLVED** THAT The minutes be adopted.

### **179-19/20 Public session**

A member of the public congratulated the council for the work done for the community during the coronavirus emergency.

### **180 -19/20 Financial Report**

The RFO circulated a report on the current financial position. The following items were highlighted

- (i) that spend on the Corona Virus Hotline was on target.
- (ii) that funding from Westminster City Council had been received
- (iii) that the Council's insurance policy was due for renewal, and that a one-year renewal was recommended

**RESOLVED** to agree the report on the current financial position

**RESOLVED** to agree payments to the value of £10,275.08 contained in Table

**RESOLVED** to agree the one-year renewal of the insurance policy at a cost of £1,037.70

### 181-19/20 HR Update

Councillor Rustin reported that there were almost 100 applications for the Community Development Officer post and that shortlisting was in process with interviews being planned. The interview panel will comprise Cllrs, Sweeney, McArdle and Rustin. The Director is to return to work part time shortly.

### 182-19/20 Governance

Councillor Fitzhugh summarised the governance restructuring. The Council would have two major committees the People Committee and the Place Committee each meeting five times per year. Full council would meet four times per year.

Councillor Fitzhugh also expressed her thanks to Councillors Lawrence and Pond for their input into the review, and asked council members to participate in a Task and Finish Group to look at the committee terms of reference, which will then be brought to the June meeting of Council for approval.

### 183-19/20 Coronavirus Update

Councillor Fitzhugh expressed her thanks to everyone who worked on the coronavirus update report and asked councillors to consider the following questions in relation to fundraising:

- (i) what can the council – as a community council – do which other organisations can't?
- (ii) how can the council capitalise on the work done so far;
- (iii) how can QPCC work better with its parent council Westminster City Council?

Ms Thorpe-Tracy also raised the issue of what the council is able to offer as Avenues and other partner organisations move towards transition from lockdown and begin to resume their normal services.

### 184-19/20 Planning Applications

**RESOLVED** that the recommendations of the Planning Applications Working Group be approved.

	Reference	Proposal	Recommendation
1	20/02222/FULL	Installation of new entrance gates including electric light, and alterations to existing wall and railings. - St Johns Church Kilburn Lane London W10 4AA	Queen's Park Community Council has no objection to this proposal.
2	20/02565/TCA	T1 - Ash - Located in rear garden - Close to wall and over neighbouring garden causing complaints - Due to the position and size of the tree we would like to fell. - 50 Marne Street London W10 4JF	Queen's Park Community Council has no objection to this proposal.
3	20/02718/FULL	Installation of rooflight on the rear roof slope and installation of a rooflight in closet wing. - First Floor Flat 36 Ilbert Street London W10 4QJ	Queen's Park Community Council wishes to object to this proposal on the grounds that insufficient detail has been given on the dimensions and design to make an informed assessment.
4	20/02842/CLOPUD	Erection of dormer to rear roof slope. - 40 Parry Road London W10 4SZ	Queen's Park Community Council wishes to object to this proposal on the grounds that the proposed room size and height will

			not provide acceptable living standards.
5	20/02947/FULL	Erection of a single-story glazed side infill extension and installation of double glazed windows to front and rear elevations. - 48 Sixth Avenue London W10 4HD	Queen's Park Community Council wishes to object to this proposal on the grounds that insufficient detail has been given on the dimensions and design to make an informed assessment.

**185-19/20 Working Group reports –**

**Air Quality:** Councillor Lancashire reported that the reduction in traffic continues to impact on air quality with a 60% fall in pollution levels from the previous year. **Neighbourhood Plan:** Despite the huge amount of work which has gone into producing it, the Neighbourhood Plan can't now be submitted to Westminster City Council till 2021. **Environment and Open Space:** will be holding a meeting on 21 May. HFCG's contract has been renewed. **Events:** No events are currently planned, proposals will be brought to the June meeting for alternative events. **Public and Community Arts:** will be meeting next week. **The Voice:** a summer issue will be produced.

**186-19/20 Chair's Report –** Councillor Barbe has left the area and resigned from the Council. Councillor Fitzhugh will write a letter of thanks to her for her contribution to the Council's work. The process for replacing a councillor, is started when Westminster City Council is informed of the vacancy and a Notice of Election is issued.

**187-19/20 Officers' Report –**The work undertaken has been covered in other reports.

*The meeting closed at 19:20*