

QUEEN'S PARK COMMUNITY COUNCIL

Minutes of the Meeting of Council held at the Beethoven Centre, Third Avenue
London W10 4JL on **Wednesday 18 September 2019** commencing at 18:00.

Present: Councillors Gill Fitzhugh (Chair), Leslie Barson, , Ray Lancashire, Orrel Lawrence, John McArdle, Susanna Rustin, and Emma Sweeney,

Also present: Anna Tomlinson - Director, Lindsey Brown – Community Development Officer and 3 members of the public.

The meeting began at 18:04.

The Chair introduced Anna Tomlinson, the newly appointed Director.

062-19/20 Apologies for absence Cllr Eartha Pond (lateness), Cllr Ryan Dalton, Cllr Brian Nicholas, Cllr Stella Wilson.

063-19/20 Declarations of interest – there were none.

064-19/20 Minutes of the previous meeting –the minutes of the Council Meeting held 17 July 2019 were approved and signed by the Chair.

065-19/20 Public session - Chrissie Chambers had found a dead fox on 3rd Avenue, and as a result had found out the Westminster City Council emergency reporting number, which it was suggested should be publicised in The Voice.

Simon Walton reported that the minutes of the previous meeting had not been posted on the website.

Following discussions at previous meetings, it was noted that some of the tree bases had been cut back,

In response to a question from a member of the public , the Chair explained that the council was funded from a council tax precept.

066-19/20 Finance Report – Councillors received the latest financial reports. The Chair reported that there may be a revision in financial reporting at future meetings.

067-19/20 Planning applications - While the normal process is for the approved decision of Queens Park Community Council to be submitted to the City Council by the Chief Officer, because there was no meeting in August, comments on 12 applications were submitted and reported to the Council.

Cllr McArdle presented 4 planning application recommendations which were **approved**.

068-19/20 Boundary Changes – The Boundary Commission’s final report has not yet been published. The Director will follow up on the process and the implications for QPCC and report back to a future meeting.

69-19/20 Summer Festival – The Festival was a great success. Security was effective and there was no trouble on the day. Happy Lizzie were excellent event organisers. The proposal to vire the £2931 surplus from the Summer Festival budget to the budget for the 2019 fireworks was **agreed**

Councillor Eartha Pond arrived at 18.34

070-19/20 Jubilee Development – a briefing note with a timeline on the development had been circulated. Representations on the development would be most appropriately made to the Westminster Planning Committee rather than by letter from the Council. Director to check the WCC Planning Committee timetable, for the development and QPCC Planning Committee to follow up on the progress of the development, and discuss sending a letter regarding pollution from the site.

071-19/20 Chairs Report- The **Canal Terrace development** is proving problematic due to multiple ownership of the properties. There is a meeting to discuss the Canal Terrace Proposals at the Beethoven Centre on Monday 30 September from 16.00-20.00 part of the model can be displayed in the office. **Harrow Road Retailers Association** - Harrow Road is now becoming more important and visible. Although the general campaign against shops pavement displays and window shutters seems to have receded, Cllr Eartha Pond has been contacted by a shop owner who has been told to remove his pavement display. Director to create a GDPR compliant form to update Harrow Road Retailers contact details. **Neighbourhood Planning** There are 16 neighbourhood plans being developed in Westminster, most of the others are in the wealthiest parts of Westminster.

072-19/20 Financial Regulations – Procurement Policy The current financial regulations require the Council to seek at least three quotations for purchases of goods and services over £1000, for events like the fireworks display. An amendment to the financial regulations will be needed to agree contracts for periods of up to three years. A proposal to use last year’s suppliers for the 2019 fireworks display (for the display itself and for event security) and to use the time until the 2020 display to revise the financial regulations was **agreed**.

Working Groups

- 073-19/20 Public and Community Arts** – The working group met on 16 September. Following a walkabout identifying sites, the group has identified possible sites in Dart Street, where people from both sides of the Mozart Estate could work together; the wall of the sports pitches in Queens Park Gardens; and floor mosaics in the park which could be expanded to different streets. The group is examining the idea of a competition for artists to create the art and public consultation before moving forward with any of the possible sites.
- 074-19/20 Children and Young People Working Group** – Cllr Ryan Dalton is standing down from his role as coordinator of the CYPWG. Cllr Eartha Pond agreed to take responsibility for the WG, organise a meeting at which a new coordinator can be elected
- 075-19/20 Standing Orders** – A need has been identified for the working group standing orders to be amended to the Council to delegate authority to the Director and Community Development Officer for approval of expenditure which groups need to carry out their work. The Director will present a draft to the next meeting.
- 076-19/20 Working Group Updates – Queens Park Voice** the next issue is coming out soon any material should be sent to the CDO as soon as possible. **Community Engagement:** The Summer Fair stall was very successful, and the WG is now looking at ways of gathering residents views including an online survey alongside a non online option which would be publicised in the Queens Park Voice. Suggestions included distributing surveys at school parents evenings, Open Age, The Avenues, Maternity Champions, Ward Councillors email and via Carers Network to get a variety of age groups views. **Air Quality** – Cllr Ray Lancashire distributed graphs showing pollution levels in different parts of Queens Park, using data from pollution monitoring stations and ways of reducing emission were discussed, including signs advising drivers not to idle or rev their engines. **Environment and Open Spaces** – The CDO has spoken to Kyla Fry about the Hut in Queens Park Gardens, this may need to be escalated to her line manager. **Grants-** grant monitoring is now underway, there has been some tightening up so that no further grants will be made to groups who don't submit monitoring with support being offered to groups who need help with monitoring.
- 077-19/20 Administration of Neighbourhood Community Infrastructure Levy (CIL) Funds** – Cllr John McCardle spoke to his paper on the CIL. Queens Park gets only about £2000 CIL funds because there is so little land available for development. This compares to tens of thousands in some other wards. CIL funds are aimed at infrastructure improvements, so the council should consider distributing it through the Grants Committee or it could be used for a single project – possibly public art, refurbishing the hut in Queens Park Gardens, providing a drinking fountain or a bike repair station. Proposals for the use of the CIL will be brought forward to a future council meeting.

The meeting closed at 19.58