

Council
20.6.2018
032-043, 18/19



QUEEN'S PARK COMMUNITY COUNCIL

Minutes of the Meeting of Council held at the Beethoven Centre, Third Avenue
London W10 4JL on **Wednesday 20 June 2018** commencing at 18:00.

Present: Councillors John McArdle (Vice-Chair), Alfrena Barbé, Leslie Barson, Ryan Dalton, Ray Lancashire, Orrel Lawrence, Brian Nicholas, Eartha Pond, Susanna Rustin, Emma Sweeney, and Stella Wilson.

Also present: Kevin Harris, Chief Officer; Lindsey Brown, Community Development Officer; and Patricia Ng'ang'a (photographer).

The meeting began at 18:03. In the absence of Cllr Gill Fitzhugh, Cllr John McArdle took the chair.

032-18/19 Apologies for absence were received from Cllr Gill Fitzhugh.

033-18/19 Declarations of interest – there were no declarations of interest.

Cllr Emma Sweeney entered the room at 18:08.

034-18/19 Minutes of the previous meeting – the minutes of the Council Meeting held 4 June 2018 were approved and signed by the Chair.

035-18/19 Public session – no members of the public were present.

036-18/19 Financial Regulations – council reviewed the suggested re-wording of paragraphs in the Financial Regulations.

Cllrs Orrel Lawrence and Stella Wilson entered the room at 18:19.

The meeting paused for photographs at 18:20 and resumed at 18:27.

Agreed to accept the proposed amendments and to adopt the Financial Regulations as amended.

It was noted that attempts to attract sponsorship for the summer festival had been unsuccessful. **Agreed** that in future the budget should be more generous and not necessarily to assume that sponsorship would be forthcoming.

037-18/19 Internal audit and Annual return

The annual audit report was **received and noted**. Council recognised the requirements of the audit with regard to (i) risk management, (ii) regular monitoring against the budget, and holding an appropriate amount of reserves; and (iii) carrying out periodic bank reconciliations.

Cllr Eartha Pond entered the room at 18:33.

The Chief Officer was asked to carry out the required reporting.

The annual governance statement and accounting statements were **approved**, and signed and dated by the Chair and Chief Officer.

038-18/19 Pop Up Grants – funding of £77.36 to run community art sessions at the summer festival was **approved**. In terms of monitoring the use of the fund, it was **agreed** that a short report will be required from any grant recipient.

039-18/19 Resident engagement – it was noted that the proposed working group is not self-standing but links to all the council's work. The potential to develop a sound programme over time was welcomed, together with the long-term opportunity to train community researchers. Cllr Leslie Barson was asked to bring a revised proposal back to council in due course.

Cllr Brian Nicholas left the meeting at 18:51 and returned at 18:53.

040-18/19 Working groups

Air Quality group - the group is considering a funding proposal for clean air surveys over the next 2 years., and is researching Westminster's street light replacement programme.

Environment & Open Spaces – the promised costings for work on the Hut are still awaited from Willmott Dixon.

Cllr Emma Sweeney left the meeting at 18:59.

Events – two joint stage managers have been appointed for the summer festival, which will also see renewed emphasis on safety and security.

Community grants – although the grant guidelines had previously been approved with minor amendments (122-17/18), subsequent research has revealed the need for more revisions.

Cllr Emma Sweeney returned to the meeting at 19:07.

The officers will bring revised grant documentation to council in September for approval in October. Allowing four weeks for responses and then additional time for grants to be assessed by the panel, a special meeting of council in early December will be needed to approve funding if projects are to be underway before the end of the calendar year.

Planning – council **approved** the group's report.

The Voice – the next issue will include promotion of the summer festival. Cost savings will result from changing the quality of paper used in printing.

041-18/19 Councillor induction sessions – two sessions have been arranged, with a third to be organised to cover additional issues requested. It was suggested that a councillor 'availability audit' be carried out in one of these sessions.

042-18/19 Officers' report – the visit of SLCC students had been very helpful and productive, with stimulating discussions in particular around public space, funding of youth services and event management. The website overhaul has been delayed by the need to clarify privacy and security issues.

043-18/19 Proposal from Darren Richard – Cllr Brian Nicholas introduced this proposal from a resident. The intention is to organise a large community event in 2019 and the idea was welcomed by council. It was felt that it should be a one-off event and separate from the summer festival. Suggestions for sources of funding were put forward, including the council's community grants scheme.

The meeting closed at 19:51.