



Council  
21.06.2017  
032-17/18– 043-17/18

## Queen's Park Community Council

**Minutes** of the Meeting of Council held in the Beethoven Centre, Third Avenue, London W10 4JL on Wednesday **21 June 2017** commencing at 18:00.

Present: Councillors Susanna Rustin (Chairman), Katie Cowan, Gill Fitzhugh, Angela Singhate, Emma Sweeney.

Also present: Sam Shippen, Locum Director; Lindsey Brown, Community Development Officer; and Kevin Harris, Chief Officer.

### **032-17/18 Apologies for absence**

RESOLVED that apologies be received from Councillors Emma Morgan, Eartha Pond and Ryan Dalton.

### **033-17/18 Declarations of Interest**

Councillor Emma Sweeney declared an interest in Item 41 through involvement with Creative Futures.

### **034-17/18 Minutes of the Previous Meeting**

RESOLVED that the minutes of the Annual Council Meeting held 17 May 2017 be taken as read, confirmed as a correct record and signed by the chairman.

### **035-17/18 Public Session**

No members of the public were present.

### **036-17/18 Appeals Committee**

The item was deferred, as no councillors were present who were eligible to be appointed to the committee.

*Councillor Angela Singhate entered the meeting at 18:10.*

### **037-17/18 Working Groups**

The following memberships were AGREED:

**Grants Working Group:** Councillors Philip Andokou, Emma Morgan and Angela Singhate; with Cara Sanquest and Paul Madigan. Coordinator: Lindsey Brown.

**Planning Applications Working Group:**

Councillor Gill Fitzhugh (coordinator); with Ann Lewis and Simon Walton.

**The Voice Working Group:**

Councillors Susanna Rustin (coordinator) and Ryan Dalton; with Alison Low Madigan, Joe Gordon, Lindsey Brown.

**Summer Festival Working Group:**

Councillors Ryan Dalton and Emma Sweeney; Lindsey Brown (coordinator), Cherine and Chrissie Chambers.

**Environment and Open Spaces Working Group:**

Councillors Katie Cowan (coordinator), Philip Andokou and Emma Sweeney; with Cathy Maund, Wendy Hutt and Astrid de Cosson.

**Youth Involvement Working Group:**

Councillors Ryan Dalton (coordinator), Joe Fernandes and Gill Fitzhugh; with Kimberley Durrance.

**Neighbourhood Planning Working Group:**

Councillors Gill Fitzhugh (coordinator), Katie Cowan and Susanna Rustin; with Kevin Harris.

**Forward Plan Working Group:**

Councillors Susanna Rustin (coordinator), Katie Cowan, Gill Fitzhugh and Eartha Pond; with Kevin Harris.

AGREED that working group coordinators should keep the Chief Officer informed of the dates of meetings to be held, and outcomes.

**Champions**

AGREED that Councillor Ryan Dalton be appointed as Champion of Youth.

AGREED that Councillor Gill Fitzhugh be appointed as Champion of Retailers.

Councillors were reminded that they can put themselves forward as Champions of specific issues.

**038-17/18**

**Press/Media & Social Media Policies**

AGREED that the Community Development Officer and Chief Officer should prepare a revised draft social media policy in the light of councillors' comments, including issues relating to image permissions and privacy settings.

AGREED that the Community Development Officer will be the owner of all social media channels on behalf of the Council.

AGREED that a public notice should be displayed at the entrance to the Summer Festival regarding image permissions.

**039-17/18 Office Use Policy**

RESOLVED that the policy be amended to refer to the Chief Officer and Community Development Officer, to state that the office must be left secure upon leaving, and that the policy be APPROVED as amended.

**040-17/18 Planning Applications**

34 planning applications had been received and reviewed by the Working Group. RESOLVED that the recommendations of the Working Group be APPROVED as amended.

**041-17/18 Grants**

*Councillor E Sweeney left the meeting at 19:20.*

RESOLVED that the recommendations of the Grants Panel to fund applications from All Nations, Creative Futures, and Musicus be APPROVED.

In view of the low number of applications it was RESOLVED to reintroduce paper-based applications as well as online, in the next round.

*Councillor E Sweeney re-entered the meeting at 19:25.*

**042-17/18 Summer Festival**

Council received an update from the Community Development Officer on planning for the Festival. Ward funding has been approved and potential sponsors are being pursued. A potential budget shortfall of £2.5k - £3k is projected.

RESOLVED that if the shortfall cannot be met from other sources, it should be vired from the Grants funding currently underspent.

**043-17/18 Items for future meetings**

RESOLVED that Working Group reports will be a standing agenda item, with reports from the groups being phased where possible and appropriate, to reflect their work and to manage time at Council meetings.

*The meeting closed at 20:00.*

**Councillor S Rustin**

**Chairman**