

QUEEN'S PARK COMMUNITY COUNCIL

Minutes of a meeting of the **COMMUNICATIONS and EVENTS** Committee held on **Wednesday 4<sup>th</sup> November 2015 at 6.30pm** in Office 1, Beethoven Centre, Third Avenue, London W10 3JL

**PRESENT:** Cllrs Ryan Dalton, Eartha Pond, Susanna Rustin and Angela Singhate

**Also in attendance:** Director- Mike Simpson, Joe Gordon and Angie Durrance

**APOLOGIES FOR ABSENCE**

Joe Fernandes

**DISCLOSURE OF INTERESTS**

To deal with any disclosure by Members of any dis-closable pecuniary interests and interest other than pecuniary interests, as defined under Queen's Park Community Council's Code of Conduct and the Localism Act 2011, in relation to matters on the agenda. None

**PUBLIC PARTICIPATION**

To receive any questions, or brief representations, from members of the public

**MINUTES**

Minutes of the Communications and Events Committee meeting-16<sup>th</sup> September 2015

- C&E.296** **RESOLVED** that the minutes of the Communications and Events Committee meeting held on 16<sup>th</sup> September 2015 be taken as read, confirmed as a correct record and signed by the chairman given that the personal name reference made under the summer festival item be removed

**FIREWORKS**

The director gave the Committee a final briefing before the fireworks event the next day on the 5<sup>th</sup> of November at Queen's Park Gardens. All the Fireworks plans were agreed and in place. Cllr Pond did raise issues about the security company that was used at the Summer Festival, earlier in the year. The director ensured the committee that the problems had been dealt with.

**WINTER FESTIVAL**

It was decided that the Council would hold a Winter Festival the Rose Garden of Queen's Park Gardens on Saturday 12<sup>th</sup> of December for two hours between 3-5pm. It will be largely based on an independent outdoor festival that was held last year in conjunction with a local resident and a local charity with hot drinks been served with around eight additional stalls as well as a visit from the Harrow Road Choir, St Luke's band for carollers. Cllr Pond agreed to ask local schools for young choirs. City West are unable to make a financial contribution towards the over 50s Christmas zone which was agreed by the committee to be held on Saturday 12<sup>th</sup> December between 1pm and 3pm. It was decided that Cllr Sweeney and Cllr Dalton would help to organise this event, and look into additional funding with the condition that both City West Homes and Open Age would provide volunteers for the day. Cllr Rustin agreed that she would ask the choir to also perform at the over 50s Christmas zone party.

Consider budget for festival and over 50s zone

**C&E.297**

**RESOLVED** that the winter festival will be on 12<sup>th</sup> December and that the budget for both indoor and outdoor event will be £1,500.

The outdoor festival organisation was delegated to the Director. It was discussed that Veolia / A2 Dominion may provide some funding as in previous years.

Consider equipment requirements from Rob's list

It was agreed that this would be decided at the working group meeting to be arranged in due course. Cllr Rustin and Cllr Dalton will arrange some meeting dates between them. Cllr Dalton provided the committee with a printed list of the previous year's events equipment from the Council's festival sound and stage manager Rob Muir.

**QUEEN'S PARK VOICE**

The committee discussed how people contribute to the Queen's Park Voice. It was agreed that advertisements to find contributions to future editions should be put on the website and be sent out in next e-newsletter. The committee decided to add a 'have your say' section to the Voice as well as having a 2015 local Christmas tree lights photo competition. It was also decided that the committee would work hard to include more events from different religions throughout the year such as Ramadan & Eid etc.

The committee then discussed the arrangements for the production of the Voice and whether there should be a backup if the current editor becomes unavailable. It was also decided that the committee would ask to see if anyone would like to get involved in the Queen's Park Voice working group. The committee also decided that there would be no changes for the week before the print deadline to avoid confusion

over what goes where. The working group members agreed with the rest of the committee that the January 2016 edition would be 12 pages and the committee then asked the director to ensure that in future another 2 extra boxes were added to the total order of the Voice

With regard to the delivery of the Voice it was agreed with our current Voice delivery coordinator that the Council pays someone to deliver difficult streets like Ashmore and Bravington Road. The committee was also informed that it was possible to employ local young people with no National Insurance numbers and this is something that will be discussed in future

### **STREET SURGERIES**

The committee discussed the feedback from street surgeries. The surgery at Queen's Park Gardens went well as there was some good weather but the previous week's surgery on Dart St was subject to some very bad weather which had an impact on the amount of residents on the street.

### **WINTER SOCIAL EVENT**

The committee confirmed the date, venue and invite list of the Winter Social Event. It was decided that the budget would be £1,000 and the event date would be on the 7<sup>th</sup> December. Organisation of this was handed to the director who will look to arrange catering for 50 people at either IDA's, Tell It, the Beethoven Centre, St Jude's Hall or Maida Hill Place. The invite list will focus on local QP Council volunteers.

### **UPDATE ON GENERAL COUNCIL COMMS**

The director advised the Council should have a think about their future press release policy.

**Meeting ended at 8pm**