



QPCC Grant Application Form

Thank you for applying to the QPCC grants fund. The deadline for applications is midnight Friday 12th January 2018.

Please complete the form below and hand it in to Office 1, The Beethoven Centre, Third Avenue, W10 4JL, or scan and email to lindsey@queensparkcommunitycouncil.gov.uk. You can also fill in this form online. Visit www.queensparkcommunitycouncil.gov.uk.

Once we have received your form we will notify you via email or by phone to confirm receipt. Whichever way you have decided to submit the form, please make sure you receive confirmation of receipt ahead of the deadline to ensure the application has been received.

Your details

Name of citizen, group or organization:

Full address:

Name of main contact:

Telephone:

Fax:

Email (if available):

Website (if available):

Project title	
Amount requested	£
Grant theme	

Project Type	Tick relevant type
Individual	
Unconstituted organisation within Queen's Park	
Constituted organisation within Queen's Park	
Constituted Organisation outside of Queen's Park	

Organisation details (max 200 words on all sections):

Please give details of project leader and their relevant experience. Please give details of any partners (individuals or organisations) and their roles.

What are the main aims and activities of your project?

What will your project do? What needs does it address? How does your work fit under the grant theme? What impact will the project provide to individuals or to the community?

What do you need the money for?

What will the money be spent on? If you need resources for your project, such as equipment, please state what they are, how much they cost, and how they will benefit your project?

Who is the project targeted at?

Who will benefit from the project? Does your project support children/young people/elder citizens/families and/or the development of Queen's Park Ward? Please estimate how many people will benefit from the project and over what time period.

Management of your project:

Please provide details on location, start and finish date and project costs. Example costs are: Hall hire (6 weeks for 2 hours/week @ £10/hour) £120 Art materials (£20/session x 6 sessions) £120 Volunteer training (one day for 5 people) £100 Transport (minibus hire for 3 days @ £20/day) £60 Entrance fees to exhibition (group rate for 15 people) £15 Total £415

Attachments

All applicants will need to complete the signature sheet on the following pages. If you are a constituted organisation, you will also need to attach copies of your constitution and most recent annual accounts to your submission.

Do you want QPCC or its nominated body to provide bank support? Yes No

Your Bank details

Name of Bank/Building Society:

Name of account:

Account number:

Sort Code:

Branch address:

Sign:

Name:

Date:

Thank you!

QPCC Grant Application Form - Signatures

Two authorised signatures from your organisation are required for this funding application. However if you are making an application as an individual please complete box 2 only

PLEASE NOTE

- If you are a *constituted organisation in Queen's Park* , please complete box 1
- If you are an individual resident of Queen's Park, please complete box 2
- If you are an *unconstituted organisation within Queen's Park*, please complete boxes 1 and 3
- If you are a *constituted organisation operating outside Queen's Park*, please complete boxes 1 and 4.

N.b. We will use the electoral register to check that the names and addresses provided match. If the names are not on the electoral register we will contact one of the signatories of the application who must show that they are correct.

BOX 1

Organisation

First person

Name:

Position within organisation/community group:

Signature:

Date:

Second person

Name:

Position within organisation/community group:

Signature:

Date:

BOX 2

Individual Citizens Project

Name:

Address

Signature

Date

QPCC Sponsoring Councillor (*for individuals making an application*):

Name

Signature

Date

BOX 3

Unconstituted Organisation- names and addresses of five people from Queen's Park participating in the group

Person 1

Name:
Address
Signature

Person 2

Name:
Address
Signature

Person 3

Name:
Address
Signature

Person 4

Name:
Address
Signature

Person 5

Name:
Address
Signature

BOX 4

Externally constituted organisation - names and addresses of ten people from Queen's Park supporting the organisation. (Please note that if you have evidence of a partnership with a registered Queen's Park based organisation you do not have to fill this part out)

Person 1

Name:
Address:
Signature:

Person 2

Name:
Address:
Signature:

Person 3

Name:
Address:
Signature:

Person 4

Name:
Address:
Signature:

Person 5

Name:
Address:
Signature:

Person 6

Name:
Address:
Signature:

Person 7

Name:
Address:
Signature:

Person 8

Name:
Address:
Signature:

Person 9

Name:
Address:
Signature:

Person 10

Name:
Address:
Signature: