

Minutes of a meeting of the **POLICY and RESOURCES COMMITTEE** held on Wednesday 15th October 2014 at 6.45pm in Office 1, Beethoven Centre, Third Avenue, Queen's Park, London W10 4JL

PRESENT: Cllrs, Katie Cowan, Gill Fitzhugh, Susanna Rustin, Angela Singhate, Emma Sweeney

In attendance: Cllr Joe Fernandes
Linda Butcher, Director

APOLOGIES FOR ABSENCE

Cllr Emma Morgan – family commitment
Cllr Philip Andokou – work commitment
Cllr Julius Hogben – family commitment
Cllr Musa Ahmed – work commitment

DISCLOSURE OF INTERESTS

To deal with any disclosure by Members of any dis-closable pecuniary interests and interest other than pecuniary interests, as defined under Queen's Park Community Council's Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

Cllrs Emma Sweeney declared a Personal Interest in PDT
Cllr Gill Fitzhugh declared a Personal Interest in PDT

PUBLIC PARTICIPATION

To receive any questions, or brief representations, from members of the public in accordance with Standing Order No. 3 e, f, g and h.

Cllr Joe Fernandes referred to item 5.1. To agree membership of Interview Panel and the Director explained that as the Policy and Resources committee had agreed all the relevant documents for this post it is usual practice for the Interview Panel to be made up of Councillors who are on the P and R Committee.

Cllr Joe Fernandes then referred to item 7 The Business Plan and expressed his concerns that the Council should have a relationship with everyone and not just PDT. Cllr Angela Singhate replied that the Visioning Exercise [item 7.2] would deal with this item and that item 7.3. Future relationship with PDT would be discussed later in the meeting. She said Cllr Fernandes can stay and listen to the debate.

MINUTES

Minutes of the Policy and Resources Committee meeting held on 30th July 2014

To resolve that the minutes of the Policy and Resources Committee meeting held on 30th July 2014 be taken as read, confirmed as a correct record and signed by the Chairman.

P&R.000 RESOLVED to

RECRUITMENT

The Director explained that although seven packs had been sent out only two had been completed and although these were quality applications the Committee may wish to consider re-advertising the post and spreading the net a little wider. After discussion it was

P & R RESOLVED that the Director would contact the two candidates and advise that the Interview date had been revised but that they had been short-listed.

P&R RESOLVED to advertise in the Guardian and also again ask Westminster City Council to advertise the post.

P&R RESOLVED that each candidate would undertake a ten minute 'presentation' but not using any Powerpoint.

- 5.1. To agree membership of Interview Panel
- 5.2. To agree process for day of interviews
- 5.3. To agree delegation of appointment to Interview Panel

6. BUDGET

- 6.1. Budget Reports to 30.09.2014

7. BUSINESS PLAN

- 7.1. Current situation
- 7.2. Visioning exercise
- 7.3. Future relationship with PDT