

Minutes of a meeting of the **POLICY and RESOURCES COMMITTEE** held on Wednesday 25<sup>th</sup> February 2015 at 6.00pm in Office 1, Beethoven Centre, Third Avenue, Queen's Park, London W10 4JL

**PRESENT:** Katie Cowan, Gill Fitzhugh, Julius Hogben, Emma Morgan (6.15pm), Susanna Rustin (6.30pm), Angela Singhate, Emma Sweeney

Also in attendance: Mike Simpson – Director  
Gez Kellaghan- Westminster City Council  
Keith Cookson- CityWest

### **APOLOGIES FOR ABSENCE**

Cllr Musa Ahmed  
Cllr Philip Andokou-unwell

### **DISCLOSURE OF INTERESTS**

To deal with any disclosure by Members of any dis-closable pecuniary interests and interest other than pecuniary interests, as defined under Queen's Park Community Council's Code of Conduct and the Localism Act 2011, in relation to matters on the agenda. None

### **PUBLIC PARTICIPATION**

To receive any questions, or brief representations, from members of the public in accordance with Standing Order No. 3 e, f, g and h.

### **MINUTES**

Minutes of the Policy and Resources Committee meeting held on 17<sup>th</sup> December 2014

**P&R.169** **RESOLVED** that the minutes of the Policy and Resources Committee meeting held on 17<sup>th</sup> December 2014 be taken as read, confirmed as a correct record and signed by the Chairman.

### **GUEST SPEAKER**

Gez Kellaghan from Westminster City Council will inform QPCC about the changes WCC is proposing to make regarding management of community facilities. This involves commissioning a new contract which could extend the number of facilities in the area

Gez Kellaghan explained that Westminster City Council is re-commissioning the Community Facilities Management service to manage facilities in north Westminster including a number in Queen's Park. The existing contract is with Vital Regeneration to manage 5 community facilities on Church Street and will end on 30<sup>th</sup> June 2015. WCC is currently engaged in drafting a specification for the new service which proposes to include two facilities in Queen's Park, St Judes Hall and Queen's Park Court. Gez explained that the draft specification identifies QPCC as a key stakeholder and specifies that the new

contract will compliment the key objectives of the Neighbourhood Plan. The contractor will be expected to demonstrate what additional value can be delivered for the benefit of the local community. Gez explained that members of QPCC would have representation on any future steering group if they so wished.

She also explained that WCC would like one provider to manage all the services and that the halls would be refurbished 2-3 years into the new contract. Long term bookings maybe affected but WCC will endeavour to ensure consistency of timings for bookings to minimise disruption.

WCC is in the process of finalising the specification for the contract which they wish to put out to tender soon. Gez explained that, although she was not present at the meeting to discuss the bidding process, QPCC could bid for the contract.

Councillors expressed some interest in bidding for the contract but only wished to take on responsibility for the facilities in Queen's Park.

**P&R.170** **RESOLVED** that the Director would gather more information about the bidding process and meet Keith Cookson in the forthcoming weeks.

Cllr Gill Fitzhugh left the meeting at 6.40pm

### **COMMITTEES AND SUB-COMMITTEES**

#### To discuss the formation of committees and sub-committees regarding Projects and Parks

Formation of sub-committees for future projects and deciding which projects the council should fund were discussed. There was agreement that the creation of extra committees would be more of a hindrance due to the formality and time required to administer them. It was agreed that Working Groups would provide more flexibility and allow progress to be made more quickly, but that such meetings should have a clear agenda to avoid digression. However, it was suggested that a staffing sub-committee should be formed to deal with current and future members of staff. It was agreed that the decision of which projects to fund would remain with the Policy and Resources Committee.

**P&R.171** **RESOLVED** that a staffing sub-committee shall be formed with Cllrs Angela Singhate, Emma Sweeney and Julius Hogben as members.

**P&R.172** **RESOLVED** that the Policy and Resources Committee will request a budget of £30,000 for community projects at the next full council meeting with further details to be decided by the Committee.

**P&R.173** **RESOLVED** that a working group shall be formed to look at the process the Committee should adopt when considering applications for funding.

## **SPACEHIVE FUNDING**

### Gill Fitzhugh to discuss Spacehive funding relating to QPCC projects

In the absence of Cllr Fitzhugh, the Director explained that she wished to seek assurance from the Committee that running two Spacehive fundraising campaigns was acceptable, as it was asking the public to give QPCC more money. The Director highlighted that setting up the Spacehive account for the sound sculptures in Queen's Park Gardens was a condition in order to be eligible for Experian match funding. The Committee agreed that it was acceptable to raise additional funds on Spacehive as the public does not have to pledge money and that it may also attract funding from outside of Queen's Park.

## **INTERNET**

### To confirm action taken by Director regarding installation of broadband internet for QPCC

The Director explained that internet had been installed in QPCC's office at a cost of £28 per month.

The meeting closed at 8pm