

QUEEN'S PARK COMMUNITY COUNCIL

To all Members of the Policy and Resources Committee (Cllrs Musa Ahmed, Philip Andokou, Katie Cowan, Ryan Dalton, Joe Fernandes Gill Fitzhugh, Julius Hogben, Emma Morgan, Susanna Rustin, Angela Singhate, Emma Sweeney) with copies to all other Councillors for information

You are summoned to attend a meeting of the **POLICY and RESOURCES COMMITTEE** on **Wednesday 2nd December 2015 at 6.30pm** to be held in Office 1, Beethoven Centre, Third Avenue, Queen's Park, London W10 4JL

Mike Simpson- Director

1. APOLOGIES FOR ABSENCE

2. DISCLOSURE OF INTERESTS

To deal with any disclosure by Members of any dis-closable pecuniary interests and interest other than pecuniary interests, as defined under Queen's Park Community Council's Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. PUBLIC PARTICIPATION

To receive any questions, or brief representations, from members of the public

4. MINUTES

Minutes of the Policy and Resources Committee meeting held on 7th October 2015

To resolve that the minutes of the Policy and Resources Committee meeting held on 7th October 2015 be taken as read, confirmed as a correct record and signed by the Chairman.

5. COUNCIL PAYMENTS

To review council payments made since 23rd September 2015

6. GRANTS

Update on Council's Community Grant Fund and to decide on future rounds

7. POLICIES

7.1 Consider a policy outlining the terms and conditions for volunteers

7.2 Consider an equal opportunities policy for recruiting casual staff

7.3 Discuss casual staff contracts

8. PENSION

Consider a pension plan for the current Director

9. PAYROLL

Discuss the Council's existing payroll process