

## QUEEN'S PARK COMMUNITY COUNCIL

Minutes of a meeting of the **COMMUNICATIONS and EVENTS COMMITTEE** held on Wednesday 22<sup>nd</sup> October 2014 at 7.15pm in Office 1, Beethoven Centre, Third Avenue, London W10 4JL

**PRESENT** Cllrs. Philip Andokou, Ryan Dalton, Joe Fernandes, Eartha Pond, Susanna Rustin and Angela Singhate

**In attendance** Cllr Emma Sweeney  
Linda Butcher – Director  
4 members of the public

**APOLOGIES FOR ABSENCE** – there were no apologies.

### **DISCLOSURE OF INTERESTS**

To deal with any disclosure by Members of any dis-closable pecuniary interests and interest other than pecuniary interests, as defined under Queen's Park Community Council's Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

There were none

### **PUBLIC PARTICIPATION**

To receive any questions, or brief representations, from members of the public in accordance with Standing Order No. 3 e, f, g and h.

Simon Walton asked if the Council would soon have its own website as the current LoveQueensPark site is not up to date as far as the Council is concerned. The Chairman advised that this item is on the agenda later in the meeting.

### **MINUTES**

Minutes of the Communications and Events Committee meeting – 16<sup>th</sup> July 2014

**C&E.103 RESOLVED** that the minutes of the Communications and Events Committee meeting held on 16<sup>th</sup> July 2014 be taken as read, confirmed as a correct record and signed by the chairman.

The Chairman advised a change in the order of the agenda as some people were here just for particular items so the committee would consider items 8 Events followed by 7 Communications before other items.

## **EVENTS**

### Festival - De-briefing and lessons for next year

Cllr Emma Sweeney spoke from her notes which will be put on file for next year. It was AGREED that we should have proper policies in place so that we manage Volunteers correctly. Cllr Ryan Dalton said he thought we may need additional power sources in the Gardens next year.

The committee acknowledge that because we will have more time for planning next year, we should be better prepared. One matter for consideration is whether or not we need to have an Events Co-ordinator in the future.

**C&E.104 RESOLVED** to formally record a vote of thanks to Ryan and Emma.

### Winter/Christmas/End of year Event

To work with Cllr Taylor and Mozart Youth Christmas Tree Enterprise to have a Christmas tree in Ilbert Street [Cllr Emma Morgan]

There was a brief discussion on this items and it was then

**C&E.105 RESOLVED** to work with Cllr Taylor and others to provide a Christmas Tree in Queen's Park.

## **COMMUNICATIONS**

### Queen's Park Voice

Report from the QPV Working Group – Cllrs Susanna Rustin, Ryan Dalton and Joe Fernandes, together with Joe Gordon.

### Delivery plan for issue 10

The next issue is with the printer and will be back on Monday 27<sup>th</sup> October ready for delivery at the week-end as it contains an advertisement for the Fireworks on 5<sup>th</sup> November.

### Editorial plan for issue 11

The next edition is scheduled for February 2015 when 5,000 copies will be printed. This edition should contain information about the Parish Meeting and the Director will provide information for inclusion.

The committee wishes to record its thanks to Joe Gordon and he was asked to keep a note of the hours that he puts in to undertake the task of writing and delivering the Queen's Park Voice.

### Newsletter

#### To consider a monthly e-newsletter

The chairman introduced this item and it was felt it should be from Councillors and then signed by the Chairman. However, once a permanent Director is in post then it will be their job to put together items for publishing. In the meantime, Susanna volunteered to draft in the first place.

It was AGREED we need an [info@queensparkcommunitycouncil.gov.uk](mailto:info@queensparkcommunitycouncil.gov.uk) email address.

### Website

Lovequeenspark/community council website. A very basic website for the Council was available for Members to view on the Director's computer and this was done before discussions took place.

**C&E.106 RESOLVED** that the front page of the Lovequeenspark website should be updated and ascertain if other users still wish to use it.

**C&E.107 RESOLVED** to set up a new website for the Community Council and further investigations would be undertaken.

### Notice Boards

To consider providing community noticeboards and agree locations

**C&E.108 RESOLVED** that the Community Council wishes to have its own notice boards at the junction of Harrow Road and First Avenue, the Beethoven Centre and perhaps one in each ward. In the meantime, the Director will obtain costs for consideration.

### **LOGO**

To consider using the "Campaign for a QP Community Council" logo

There was a general discussion on this topic including asking a commercial contractor to produce a logo to arranging a competition for local schools and trying to get some mock-up logos for the Visioning Exercise. No firm decision was taken at this time.

### **FIREWORKS DISPLAY**

#### Update from Working Party

The Director reported that there had been a meeting with all the important parties involved and that everything was on schedule for the event.

Request for volunteers for the night

It was suggested we needed at least three volunteers on the night, one duty being to sell the glowsticks. Ryan offered to speak to Kimberley.

Banner/other branded items

It was reported that the existing banner needs replacing and that this would cost in the region of £100.

**C&E.109 RESOLVED** to obtain a new banner at a cost of approximately £100.

The meeting closed at 8.55pm