

Minutes of a meeting of the **COMMUNICATIONS and EVENTS COMMITTEE** held on Wednesday 3rd December 2014 at 6.00pm in Office 1, Beethoven Centre, Third Avenue, Queen's Park, London W10 4JL

PRESENT: Cllrs Philip Andokou, Ryan Dalton, Eartha Pond (6.25pm), Susanna Rustin (Chairman), Angela Singhate

In attendance: Cllr Julius Hogben
Linda Butcher - Director

APOLOGIES FOR ABSENCE

Cllr Joe Fernandes

DISCLOSURE OF INTERESTS

To deal with any disclosure by Members of any dis-closable pecuniary interests and interest other than pecuniary interests, as defined under Queen's Park Community Council's Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

Cllr Angela Singhate declared a Personal Interest in the item concerning the Winter Festival

Cllr Ryan Dalton declared a Personal Interest in the item concerning the Winter Festival

PUBLIC PARTICIPATION

To receive any questions, or brief representations, from members of the public in accordance with Standing Order No. 3 e, f, g and h.

MINUTES

Minutes of the Communications and Events Committee meeting – 22nd October 2014

C&E.125 **RESOLVED** that the minutes of the Communications and Events Committee meeting held on 22nd October 2014 be taken as read, confirmed as a correct record and signed by the chairman.

Matters Outstanding

Update on Notice Boards

After lengthy discussion it was AGREED to investigate the following sites:

Beethoven Centre – wall mounted [QPC]
Queen's Park Gardens – ground mounted or St.Judes – wall mounted [QPA]
Dart Street – wall mounted [QPC]
St.Lukes [QPD]
Top of 5th Avenue/Kilburn Lane
Bottom 3rd Avenue (Church)/Harrow Road (near bus stop or at Library).

C&E.126 It was **RESOLVED** that the board should be black and that Westminster Highways would be consulted on the process.

6.25pm Cllr Earth Pond arrived during the discussion.

Update on provision of a Christmas Tree

The cost of providing a Christmas Tree this year is prohibitive and it was

C&E.127 **RESOLVED** that for 2014 we abandon the idea of a tree and lights because of the cost and timescale but that this would be reviewed for 2015.

LOGO

Chairman to report having spoken to Phil Underwood who designed the old logo.

The Chairman reported on her discussions, including the likely cost of providing designed (£150) but the committee feels the residents should also be consulted and there was a discussion about how this could be achieved.

C&E.128 **RESOLVED** to instruct both Phil and Brian to produce a selection of possible logos (5) to enable the Committee to short-list for public consultation. It was further **AGREED** that each candidate would be paid £150 to produce the five logos.

The Chairman will brief both Phil and Brian.

COMMUNICATIONS

Queen's Park Voice - Plans for the next issue

The Chairman reported that Joe Gordon is on the case for producing the next edition and that this would include information about the logo. The Working Group comprises Susanna Rustin, Ryan Dalton, Joe Fernandez and Angela Singhate.

Website

Cllr Ryan Dalton has been working on updating the Lovequeenspark website to make it more relevant to the Community Council. It has been suggested that he is paid for 8 hours at £10 per hour and this needs to be confirmed by Committee.

C&E.129 **RESOLVED** to pay Ryan £80.00 as a one-off payment to update the current site.

It was **AGREED** that in future the Director would have responsibility for ensuring that the website is up-to-date.

Report on other website opportunities

A selection of other website were viewed and it was

- C&E.130** **RESOLVED** that at the appropriate time Lovequeenspark would be discontinued by the Community Council but to look after it for the next four months until the new website exists.
- C&E.131** **RESOLVED** that Councillors do their own research on existing 'parish' council websites and come back to the next meeting in order to write a brief for a website designer.

EVENTS

Winter/Christmas/End of year Event

It is proposed to hold a Winter Festival on 13th December and the Community Council is being asked to contribute some funds towards the event. – Cllr Ryan Dalton will report on this item.

Cllr Ryan Dalton reported that the event would be from 2pm – 6pm and would include singing, reel raindeer, Christmas lights, over 50's zone (for lunch which had previously been funded by PDT) and he asked if Queen's Park Community Council would consider funding this item.

Looking at the leaflet that had been printed it was noticeable that other organisations had contributed to the event.

- C&E.132** **RESOLVED** that Queen's Park Community Council would contribute £600 for the over 50's lunch. Cheque to be made payable to Tell It Parents Action Group.

Veolia Clean-up Day

To set up a Working Group jointly with Environment and Open Spaces Committee to plan the event.

It was AGREED that the E and O.S. group would set up the Working Groups with Councillors from this committee too.

Christmas Reception for Councillors and Volunteers

To consider having a Christmas Reception for Councillors and Volunteers on 17th December following the Policy and Resources committee meeting.

- C&E.133** **RESOLVED** to hold this event in Dart Street and that the Chairman will invite people including Ted, Fabian, Kimberley, Angie, Neil, Jackie, Karen, Simon, Fiona, Joe Gordon and the volunteers, Ward Councillors. The event will run from 7.30pm – 9.30pm. This would be paid for from the profit on the glow-stick sales and not from the Council's precept.

The meeting closed at 8.05pm.