

QUEEN'S PARK COMMUNITY COUNCIL

To all Members of the **COMMUNICATIONS and EVENTS COMMITTEE** (Cllrs Ryan Dalton, Joe Fernandes, Eartha Pond, Susanna Rustin and Angela Singhate) with copies to all other Councillors for information.

You are summoned to attend a meeting of the **Queen's Park COMMUNICATIONS and EVENTS COMMITTEE** on **Wednesday 3rd June 2015 at 6.30pm** to be held at **Office 1, Beethoven Centre, Third Avenue, London W10 4JL**

Mike Simpson – Director – 03.06.2015

1. APOLOGIES FOR ABSENCE

2. ELECTION OF CHAIRS

2.1 Election of Chairman for 2015-2016

2.2 Election of Vice Chairman for 2015-2016

3. DISCLOSURE OF INTERESTS

To deal with any disclosure by Members of any dis-closable pecuniary interests and interest other than pecuniary interests, as defined under Queen's Park Community Council's Code of Conduct and the Localism Act 2011, in relation to matters on the agenda

4. PUBLIC PARTICIPATION

To receive any questions, or brief representations, from members of the public in accordance with Standing Order No. 3 e, f, g and h

5. MINUTES

Minutes of the Communications and Events Committee meeting – 15th April 2015

To resolve that the minutes of the Communications and Events Committee meeting held on 15th April 2015 be taken as read, confirmed as a correct record and signed by the chairman

6. SUMMER FESTIVAL

6.1 Report from the summer festival working group

6.2 To decide on the budget for the summer festival

6.3 To discuss the payment of staff for the festival

6.4 To confirm the date of the Queen's Park's Got Talent auditions

7. QUEEN'S PARK VOICE

7.1 To discuss the next issue of the Queen's Park Voice

7.2 To confirm the recruitment of young people to help with the delivery of the Voice

7.3 To discuss the roles of volunteers who help produce the Voice

8. E-NEWSLETTER

8.1 To discuss the next edition of the e-newsletter

9. WEBSITE

9.1 Update from Director

10. NOTICEBOARDS

10.1 Update from Director and discussion of next steps

- 11. SOCIAL MEDIA POLICY**
11.1 To discuss the adoption of a social media policy for Queen's Park Council
- 12. PUBLICITY OF GRANTS PROCESS**
12.1 To discuss a strategy to publicise the Council's grant process
- 13. BUDGET FOR SMALL EVENTS**
13.1 To decide on the provision of a budget for small events and its delegation arrangements
- 14. OPEN AIR CINEMA**
14.1 To discuss the provision of an outdoor cinema for Queen's Park Gardens
- 15. PUBLICITY OF WORKSHOPS**
15.1 To discuss the publicity of community workshops that the Council is hosting as part of their Neighbourhood Plan
- 16. CAMERA PURCHASE**
16.1 To discuss purchasing a camera to record Council meetings