



P&R 15.03.2017  
PR040-16/17- PR47-16/17

## QUEEN'S PARK COMMUNITY COUNCIL

**Minutes** of the Meeting of the Policy & Resources Committee held in the Beethoven Centre, Third Avenue, London W10 4JL on Wednesday 15<sup>th</sup> March 2017 commencing at 6.30pm.

**Present:** Councillors Emma Morgan (Chairman), Gill Fitzhugh, Susanna Rustin and Angela Singhate.

**Also Present:** Sam Shippen, Locum Director and one member of the public.

### **P&R40-16/17 Apologies for absence**

**RESOLVED** that apologies for absence be **RECEIVED** from Councillor Eartha Pond who was substituted by Councillor Gill Fitzhugh.

### **P&R41-16/17 Declarations of Interest**

There were no declarations of interest.

### **P&R42-16/17 Minutes of the Previous Meeting**

**RESOLVED:** that the minutes of the Council Meetings held 14<sup>th</sup> December 2016 and 8<sup>th</sup> February 2017 be confirmed as a correct record and signed by the Chairman.

### **P&R43-16/17 Public Session**

There were no public questions.

### **P&R44-16/17 Finance Reports**

#### **1. Receipts & Payments**

**RESOLVED** that the receipts amounting to £184,985.72 and payments amounting to £149,495.23 at 16.2.17 be **APPROVED**.

#### **2. Budget Report**

**RESOLVED** to **APPROVE** the budget position at 16.02.17.

#### **3. Bank Reconciliation**

**RESOLVED** to **APPROVE** the reconciliation to 16.02.17.

### **P&R45-16/17 CCLA Deposit Fund**

**RESOLVED** that a recommendation be made to Council for an investment of up to £40,000 be made.

Councillor A Singhate indicated that she does not wish to be a signatory to this account.

**P&R46-16/17 Policies & Procedures**

Following a resolution of Council to review the Financial Regulations to ensure a plan for compliance the Locum Director had circulated the document.

Councillors sought an assurance from the Locum Director that there would not be an issue raised by Internal Audit, which the Locum Director advised was not possible to give but that she had introduced procedures which are adequate and reasonable in the time she is engaged.

*7.45pm Councillor A Singhate and the Locum Director left the meeting.*

*7.47pm The Locum Director re-entered the meeting.*

**RESOLVED** that the information given by the Locum Director be **NOTED**.

**P&R47-16/17 Grants**

**RESOLVED** to **AGREE** the closing dates for 2017/18 be 2/6/17 and 12/1/18 and no amendment to process for 2017/18 grants rounds be made.

*There being no other business, the meeting concluded at 7.54pm.*

**Councillor E Morgan**  
**Chairman**