



## QUEEN'S PARK COMMUNITY COUNCIL

To all Members of the **POLICY & RESOURCES COMMITTEE** (Cllrs Ahmed, Fernandes, Hogben, Morgan, Pond, Rustin & Singhate) with copies to all other Councillors for information.

You are hereby summoned to attend a **Meeting** of the **Policy & Resources Committee** to be held in the **Beethoven Centre, Third Avenue, London W10 4JL** on **Wednesday 21<sup>st</sup> September 2016** commencing at **6.30pm**.

Sam Shippen, Locum Director

14<sup>th</sup> September 2016

---

### **AGENDA**

- P&R13-16/17 Apologies for absence** – to receive and approve any apologies for absence from councillors.
- P&R14-16/17 Declarations of Interest** – to receive any declarations of interest as defined under the Localism Act 2011 and the Community Council Code of Conduct and consider any requests for dispensations as a result.
- P&R15-16/17 Minutes of the Previous Meeting**– to consider for approval the minutes of the Policy & Resources Committee held 29<sup>th</sup> June 2016 for confirmation and signing as a correct record to be forwarded to Council.
- P&R16-16/17 Public Session** – to receive any questions, representations or petitions from members of the Public. *(Members of the Public may speak for up to 3 minutes at the discretion of the Chairman.)*
- P&R17-16/17 Grants**
- 1. Monitoring & Review** - to consider an update from the Chairman.
  - 2. 2016/17 Round 1 additional** - to consider the recommendation of the Grants Panel.
  - 3. A2Dominion** – to consider feedback from Locum Director on preliminary discussions regarding partnership working.
  - 4. 2016/17 Round 2** – to consider dates, priorities and arrangements.
- P&R18-16/17 Finance Reports**
- 1. Receipts & Payments** - to receive a report from the Locum Director on 2016/17 receipts and payments to 5.9.16.
  - 2. Budget Report** – to consider the budget position at 5.9.16
  - 3. Bank Reconciliation** – to approve the reconciliation to 16.8.16
- P&R19-16/17 Staffing** – to consider a proposal for the appointment of a Community Engagement Officer.
- P&R20-16/17 Financial Regulations** – to consider draft Financial Regulations for recommendation to Council.
- P&R21-16/17 Freedom of Information**
- 1. First Tier Tribunal** – to consider the report of the Locum Director.
  - 2. Publication Scheme Review** – to consider the draft scheme for adoption.
  - 3. Document Retention Policy** – to consider the draft policy for adoption.

**P&R22-16/17 CCLA Deposit Fund** – to consider investment.

**P&R23-16/17 Westminster Health & Wellbeing Board Consultation** – to consider a response to the Joint Health and Wellbeing Strategy.

**P&R24-16/17 2016/17 Committee Priorities** – to consider priorities for 2016/17 in line with the Council's Business Plan.