



QUEEN'S PARK COMMUNITY COUNCIL

To all Members of the **COMMUNICATIONS & EVENTS COMMITTEE** (Cllrs Ahmed, Andokou, Dalton, Fernandes, Singhate & Sweeney) with copies to all other Councillors for information.

You are hereby summoned to attend a **Meeting** of the **Communications & Events Committee** to be held in the **Beethoven Centre, Third Avenue, London W10 4JL** on **Wednesday 13th July 2016** commencing at **6.30pm**.

Sam Shippen, Locum Director

7th July 2016

AGENDA

- C&E01-16/17 Apologies for absence** – to receive and approve any apologies for absence from councillors.
- C&E02-16/17 Declarations of Interest** – to receive any declarations of interest as defined under the Localism Act 2011 and the Community Council Code of Conduct and consider any requests for dispensations as a result.
- C&E03-16/17 Minutes of the Previous Meeting**– to consider for approval the minutes of the Communications & Events Committee held 9th March 2016 for confirmation and signing as a correct record to be forwarded to Council.
- C&E04-16/17 Public Session** – to receive any questions, representations or petitions from members of the Public. *(Members of the Public may speak for up to 3 minutes at the discretion of the Chairman.)*
- C&E05-16/17 Queen's Park Voice**
- 1. Review of Summer Issue**- to approve the final draft of the Queen's Park Voice and agree print numbers.
 - 2. Advertising** - to consider advertising rates.
 - 3. Distribution** – to consider a report from the Locum Director.
- C&E06-16/17 Website** – to consider a review of the website.
- C&E07-16/17 E-Newsletter** - to consider review and contents of future issues.
- C&E08-16/17 Summer Festival** - to receive an update on arrangements.
- C&E09-16/17 Fireworks** – to consider arrangements and event planning.
- C&E10-16/17 Winter Festival** – to consider arrangements and event planning.
- C&E11-16/17 Noticeboards** – to consider the location of any additional noticeboards.
- C&E12-16/17 2016/17 Committee Priorities** – to consider priorities for 2016/17 in line with the Council's Business Plan.