



P&R 29.06.2016
PR01-16/17- PR12-16/17

QUEEN'S PARK COMMUNITY COUNCIL

Minutes of the Meeting of the Policy & Resources Committee held in the Beethoven Centre, Third Avenue, London W10 4JL on Wednesday 29th June 2016 commencing at 6.30pm.

Present: Councillors Emma Morgan (Chairman), Musa Ahmed, Julius Hogben, Eartha Pond, Susanna Rustin and Angela Singhate.

Also Present: Sam Shippen, Locum Director and Councillor R Dalton.

P&R01-16/17 Apologies for absence

RESOLVED: to receive notification that Councillors E Pond and S Rustin would be late.

P&R02-16/17 Declarations of Interest

There were no declarations of interest as defined under the Localism Act 2011 and the Community Council Code of Conduct other than those noted in the grants report from the Grants Panel.

P&R03-16/17 Minutes of the Previous Meeting

RESOLVED: that the minutes of the Council Meeting held 27th April 2016 be confirmed as a correct record and signed by the Chairman.

6.35pm – Councillor A Singhate entered the meeting.

P&R04-16/17 Public Session

There were no public questions.

P&R05-16/17 Grants

1. Monitoring & Review

The Chairman advised that the Grants Monitoring Working Group had revised the grants process, application and monitoring forms. A telephone monitoring had taken place with previous grant recipients which was predominantly positive. Going forward standard monitoring forms would be issued.

RESOLVED: that the report and process be **APPROVED** and monitored in future by the Grants Panel with any future amendments being reported to this Committee.

6.45pm Councillor S Rustin entered the meeting.

6.55pm Councillor E Pond entered the meeting.

2. 2016/17 Round 1

The Chairman advised that there had been an issue with the website which had resulted in one application which was done on an old form link being missed for assessment. The Grants Panel had assessed the remaining applications and the recommendations of the Grants Panel had been circulated.

Following a question the grants process was explained to the Committee.

RESOLVED: that the following outcome to grant applications be **APPROVED**.

<u>Organisation</u>	<u>Outcome</u>
3rd Paddington Scout Group	Not awarded
A2Dominion	Not awarded.
Asaworta Community Support Association (ACSA)	£1260 awarded.
Connect & Inspire	Not awarded.
Emmanuel Seventh-Day Adventist Church	Awarded £1000.
Iman Khatib	Advise to complete a proper app and resubmit.
Joe Gordon/ Jonathon Ashe	Awarded £1308, subject to satisfactorily answering concerns about ESOL needs and the numbers the project will reach
North Paddington Food Bank	Awarded £1,391.45 subject to confirmation that the proposal will still go ahead with less funding than was applied for
Olicia Jean-Charles	Not awarded.
Patricia Ng'ang'a	Awarded £1530.
Queen's Park Bangladeshi Association	£420 awarded.
Queen's Park Gardens Football Academy	Awarded £1,245

TOTAL AMOUNT AWARDED: £8,154.45

A discussion took place regarding the grants budget and focus on future allocation including support for applicants.

RESOLVED: that the maximum grant be £3,500 from the annual total of £30,000 UNLESS a very strong case exists for a larger award which is debated by this Committee; and That conversations regarding closer partnership working be undertaken with A2Dominion and other organisations delivering a wide remit of services in the Ward, in order to develop a more joined up approach to delivery for the benefit of the community in line with business plan objectives.

7.25pm Councillors S Rustin and E Morgan left the meeting.

7.28pm The meeting was suspended.

7.37pm The meeting recommenced – in the absence of the Chairman & Vice-Chairman of the Committee, the remaining members appointed Councillor A Singhate as Chairman.

A discussion took place regarding methods to assist future applicants including those not successful this time.

RESOLVED: that a template form be considered by the Grants Panel and that authority be delegated to the Locum Director to utilise part of the grants budget to facilitate a community training/advice session for future grants rounds.

7.40pm Councillor S Rustin returned to the meeting and as Vice Chairman of the Committee, took the chair.

P&R06-16/17 Budget

The Locum Director had prepared and circulated a draft revised 2016/17 Budget, which she gave an overview of.

RESOLVED: that the budget of £185,150 projected income and £223,087 projected expenditure, with a deficit of £37,937 be **APPROVED**.

P&R07-16/17 Receipts & Payments

RESOLVED: that receipts of £169,951.15 and payments of £22,537.12 to 29/6/16 be **APPROVED**.

P&R08-16/17 Working Groups

The membership and terms of reference for the Grants Panel and Staffing Working Group were reviewed.

RESOLVED: That the membership of the Grants Panel become Councillors M Ahmed, P Andokou, E Morgan and A Singhate with local residents P Maddigan and C Sanquest, and the Membership of the Staffing Working Group remain the same, (Councillors M Ahmed, K Cowan, R Dalton, E Pond, S Rustin, A Singhate and E Sweeney) subject to confirming that Cllr E Sweeney wishes to remain on the group. Terms of reference were unaltered.

P&R09-16/17 Business Plan Launch

The Locum Director circulated a draft invitation for the launch which had been prepared by Councillor Dalton.

RESOLVED: that the Locum Director circulate the invitation list to all councillors for updates and additions within seven days; and that Councillors S Rustin and A Singhate work with the Locum Director to coordinate the event.

P&R10-16/17 Staffing

Councillor S Rustin raised her concern regarding staffing particularly the need for officer support after the Summer Festival into the autumn.

RESOLVED: that the Locum Director work with councillors to draft a proposal for a community officer and come back to the Committee with a recommendation.

P&R11-16/17 Financial Regulations

RESOLVED: that the Locum Director review the Financial Regulations for recommendation to the Committee before being presented to Council.

P&R12-16/17 2016/17 Committee Priorities

Discussion on the priorities for 2016/17 in line with the Council's Business Plan was **DEFERRED** due to lack of time.

There being no other business, the meeting concluded at 8.20pm.

Councillor S Rustin
Vice Chairman