

QUEEN'S PARK COMMUNITY COUNCIL

To all Members of the Policy and Resources Committee (Cllrs Musa Ahmed, Philip Andokou, Katie Cowan, Ryan Dalton, Joe Fernandes Gill Fitzhugh, Julius Hogben, Emma Morgan, Susanna Rustin, Angela Singhate (Chair) and Emma Sweeney) with copies to all other Councillors for information

You are summoned to attend an Additional meeting of the **POLICY and RESOURCES COMMITTEE** on **Wednesday 27th April 2016 at 6.30pm** to be held in The Beethoven Centre, Third Avenue, Queen's Park, London W10 4JL

Sam Shippen - Locum Director
21.4.16

1. APOLOGIES FOR ABSENCE

2. DISCLOSURE OF INTERESTS

To deal with any disclosure by Members of any dis-closable pecuniary interests and interest other than pecuniary interests, as defined under Queen's Park Community Council's Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. PUBLIC PARTICIPATION

To receive any questions, or brief representations, from members of the public

4. MINUTES

Minutes of the Policy and Resources Committee meeting held on 23rd March 2016

To resolve that the minutes of the Policy and Resources Committee meeting held on 23rd March 2016 be taken as read, confirmed as a correct record and signed by the Chairman.

5. STAFFING

To consider the report of the Staffing Working Group and agree actions as required.

6. FINANCE

6.1 Receipts and Payments 2015/16 – to approve receipts and payments in the current bank account and the petty cash account.

6.2 Bank Reconciliation – to approve the Year End Bank Reconciliation of the Council's bank account.

6.3 Budget Monitoring Report – To consider the budget monitoring report for 2015/16

7. GRANTS

7.1 Grants Application Review - To agree review of the Grants Process by the Grants Working Group assisted by community volunteers.

7.2 Grants Application Rounds 2016/17 – To consider arrangements.

8. INTERNAL AUDIT

To consider the report of the Internal Auditor and agree an action plan.

9. BUSINESS CARDS

To consider a request from Councillor Fitzhugh to provide business cards for councillors